

THE MICHAEL SYDDALL C OF E (VA) PRIMARY SCHOOL



Noels Court, Mowbray Road, Catterick Village, Richmond, DL10 7LB

Telephone: 01748 818485

Email: admin@michael-syddall.n-yorks.sch.uk

Dear Parent/Carer

REMINDER – School procedures Covid19

Firstly, we would like to thank everyone for the support we have received since re-opening in September. We feel overall, the measures we have in place have worked well and we would like to remind everyone of a few key things.

DROP OFF/COLLECTION

Children can come in to school between 8:35am and 8:55am to ensure the volume of people on site and entering the building at the same time is reduced. Please arrive between these times – this will ensure the control measures we have in place can be followed. We are trying to keep entrance through the main front door to a minimum but have seen an increase in late arrivals and enquiries via this door recently.

Collection for Foundation Stage, Year 1 & Year 2 is between 2:45pm and 3pm, and for the rest of school is at 3pm.

We have a one-way system in place that everyone must follow to reduce the risk, we also ask that the minimum amount of people drop off and collect.



WATER BOTTLES

We are increasingly finding children forgetting water bottles. Please make sure they have these daily.

HAND WASHING

Hand washing continues to be frequent in school. Please support this at home.

- Before leaving home
- After using the toilet
- Before eating any food, including snacks
- When arriving home

Children are welcome to bring their own hand moisturiser in to school if their hands become dry or sore. This should not be shared and is their own responsibility.

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UNIFORM

Pupils should wear school uniform as normal. However, on days they have PE we would like them to wear their PE kit all day.

Reception	Friday
Year 1	Thursday & Friday
Year 2	Monday & Wednesday
Year 3	Tuesday & Friday (week 1), Tuesday & Thursday (week 2)
Year 4S	Tuesday & Thursday (week 1), Wednesday & Thursday (week 2)
Year 4C	Wednesday & Friday (week 1), Tuesday & Friday (week 2)
Year 5	Monday & Wednesday
Year 6	Tuesday & Thursday

APPOINTMENTS / PARENTS IN SCHOOL

We ask that no parents attempt to enter school, through either the main entrance or the classroom fire doors. This is to safeguard the measures we have put in place to ensure the risks are as low as possible for our children, staff and the community.

The office are available on the phone, by email or via the SchoolGateway app messaging service. If you need to speak to someone in school, please make contact and we will endeavour to find the best way to communicate.

ABSENCE

Please keep in contact with the school regarding any absences; we have to complete registers using codes for different reasons for absence therefore a message saying "Bob is off school because he has a headache" is much more efficient than "Bob is ill today"

Finally thank you for the ongoing support, stay safe and please keep reading the weekly newsletter for any updates.

A handwritten signature in black ink, appearing to read 'V Wilford'.

Mrs V Wilford, Office Manager